



Prince William County Public Schools

P.O. Box 389
Manassas, VA 20108

PAYROLL DEDUCTION AUTHORIZATION FOR U.S. SAVINGS BONDS

Employee Name

SSN

Work Location

I have established a TreasuryDirect account at the website www.treasurydirect.gov for the purpose of purchasing U.S. Savings Bonds. I hereby authorize and direct the Payroll Department of the Prince William County School Board to deduct monies from my pay on a regular semi-monthly basis starting with the first available payroll date as follows:

Semi-Monthly Deduction Amount: \$_____ (twice a month, as paid)

TreasuryDirect Account Number: _____

TreasuryDirect Routing Transit Number: _____

I understand that the monies deducted are directly deposited to my TreasuryDirect Account each pay day. Purchases of actual bonds, their denominations, and series are my responsibility to arrange with TreasuryDirect.

This deduction shall remain in effect until I change or discontinue this authorization in writing. Any funds deposited and not used to purchase U.S. Treasury bonds can only be refunded to me through TreasuryDirect and are not the responsibility of Prince William County Schools.

Signature

Date
